

Mobile Phones Policy

Aims and objectives

At Ayesha Siddiqah Girls School we understand the concerns that parents/carers may have of their child's safety and welfare. We are aware of the importance to parents of being able to contact their child in emergencies and for other reasons and likewise, for the child to contact their parents/carers. It is for these reasons that the school allows pupils to bring in mobile phones into the school. However, the school also values the Islamic ethos of the school and is aware that at times mobile phones can be a disturbance during lessons and prayer time. Therefore, pupils are only allowed mobile phones in school if they have prior permission from their parents.

Mobile phone requests:

Some parents may make requests to the school if they feel that their daughter needs a mobile phone for purposes of travel and safety. In these cases the following procedures will apply:

- Letters should be forwarded to the Management, who will consider the reasons for the pupil needing a phone. Discussions may take place with colleagues and the pupil's record of behaviour will also be checked (as well as any past mobile phone related and other offences)
- If and only if the Parents are issued with formal written consent will the student be permitted to bring a phone to school. This must then be handled as per the Mobile phone policy document.
- Permission to bring a mobile phone to school is an exceptional privilege that may be withdrawn at any time for failure to conform to the mobile phone policy (eg by not handing in the phone) or for any other serious behavioural misdemeanour in which case the parents will be informed.
- Any student bringing a mobile phone to school after permission has been withdrawn will have it confiscated as per the **Confiscated Items Policy**.

How this will be implemented

Pupils who are in possession of a mobile phone need to give their permission letters to their tutors along with their mobile phones as soon as they come into school. Tutors will then pass them on to the school secretary who will lock them up. Pupils will only be allowed to use their phones in an emergency and any calls that are made will be monitored by a member of staff (this is likely to be the secretary or the pupil's form tutor).

The person responsible for over-seeing this

Form tutors are responsible for making sure that pupils in their form groups adhere to this policy. It is up to the form tutor to hand pupils' mobile phones to the secretary and retrieves them at the end of the day.

The school secretary will be allocated the job of looking after mobile phones for pupils from all form groups. It is the secretary that pupils will have to be referred to if they need to use their phone in an emergency.

How this will be reviewed and by whom

This will be reviewed at the end of the year with the management committee.

Signed and approved by Head Teacher:

Signed and approved by School Chair of governors:

Updated: Jan 2011

Review: Jan 2012